

**Girls Inc.® of Tarrant County**  
**Inspiring all girls to be strong, smart and bold!™**

**VOLUNTEER APPLICATION**

Thank you so much for your interest in volunteering with Girls Inc. of Tarrant County. It is our mission to inspire all girls to be strong, smart, and bold and to increase the social competence of boys and girls.

Girls Inc. of Tarrant County could not operate without the thousands of hours of service so generously given by our volunteers each year.

At Girls Inc. of Tarrant County, we are dedicated to placing our volunteers with opportunities that benefit the youth, the agency, and the volunteer. We want your experience to be rewarding so that you will continue to volunteer with the agency.

For a complete list of current volunteer opportunities, please email [volunteer@girlsinctarrant.org](mailto:volunteer@girlsinctarrant.org). General volunteer opportunities include, but are not limited to mentoring/tutoring, facilitating programs, teaching special skills, clerical work, fundraisers, and much more.

Please fill out the application to the best of your ability.  
Fields marked with an \* are required in order for the application to be processed.  
Any applications missing information in a required field will be rejected.

Applications can be mailed, faxed, emailed, or delivered in person.

Mail or hand deliver to:  
Director of Volunteers and Special Events  
2100 N. Main Street, Suite 214  
Fort Worth, TX 76164

Fax: 817-259-1049  
Email to: [volunteer@girlsinctarrant.org](mailto:volunteer@girlsinctarrant.org)

For questions, call 817-259-1050 extension 224

Please allow a minimum of one week for processing the background and reference checks. You will then be contacted by the Director of Volunteers and Special Events to schedule an interview to talk about opportunities that fit your talents, interests, and availability and receive training for your assignment.

We look forward to working with you!



Girls Incorporated®  
of Tarrant County

Girls Inc. of Tarrant County  
2820 Matlock Rd., Arlington, Texas 76015  
Phone: 817-468-0306 [www.girlsinctarrant.org](http://www.girlsinctarrant.org)

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Our volunteers are held to the same high standards as our staff. Criminal background checks are conducted to ensure the safety of our youth. Please complete the entire application and provide a photo for your file.

\*Complete Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

\*Street Address: \_\_\_\_\_

\*City, State, Zip Code: \_\_\_\_\_

\*Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

\*Social Security Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

\*Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Race: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

List any languages you speak other than English: \_\_\_\_\_

Special Skills and/or Training: \_\_\_\_\_

Interests and/or Hobbies: \_\_\_\_\_

How did you hear about Girls Inc.? \_\_\_\_\_

\*Have you been convicted of a felony or misdemeanor offense in the last 10 years? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

\*Emergency Contact Information

Person to contact in the event of an emergency: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_



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Scheduling and Availability

\*Please check one or more of the following:

\_\_\_\_\_ I am a regular volunteer

\_\_\_\_\_ I need volunteer hours for a class. (If checked, fill in the following blanks)

I need \_\_\_\_\_ hours for my class to be completed by (date) \_\_\_\_\_

My professor's name and contact info: \_\_\_\_\_

\_\_\_\_\_ I need volunteer hours for community service. (If checked, fill in the following blanks)

I need \_\_\_\_\_ hours for my class to be completed by (date) \_\_\_\_\_

My PO's name and contact info: \_\_\_\_\_

\*I am available: (Check the days available and times available in the blank next to each day)

\_\_\_ Monday \_\_\_\_\_    \_\_\_ Tuesday \_\_\_\_\_    \_\_\_ Wednesday \_\_\_\_\_

\_\_\_ Thursday \_\_\_\_\_    \_\_\_ Friday \_\_\_\_\_

\_\_\_ Saturday \_\_\_\_\_    \_\_\_ Sunday \_\_\_\_\_

\*References: Please list two professional and one personal reference NOT related to you

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_



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**CONSENT TO INVESTIGATE PERSONAL BACKGROUND INFORMATION**

Each staff member or volunteer who is to be screened must sign an authorization/waiver/indemnity form, giving approval for Girls Inc. of Tarrant County to perform the criminal background search.

I hereby give my permission to Girls Inc. of Tarrant County, their staff, or their agents to obtain information relating to my criminal history record and character in any manner they see fit. I understand that these records are obtained through a 3<sup>rd</sup> party company specializing in the dissemination of this information to non-profit agencies and that my information will be kept secure and confidential.

The criminal history record, as received from the reporting agencies, may include, but is not limited to, arrest, conviction and driving record data as well as plea bargains, deferred adjudications and delinquent conduct as committed as a juvenile. I understand that this information will be used, in part, to determine my eligibility for an employment or volunteer position with this organization. I also understand that as long as I remain an employee or volunteer here, the criminal history records check may be repeated at any time. I understand that I may request an opportunity to review the criminal history as received by Girls Inc. of Tarrant County and to provide an explanation. If I dispute the record as received, I also understand that the criminal history could contain information presumed to be expunged. I understand that I may be denied an opportunity due to the information in the report. I acknowledge that Girls Inc. of Tarrant County reserves the right to choose not to provide me with an opportunity.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify the agency and any third party company hired by them as well as each of their officers, directors, employees and agents and hold them harmless from and against any and all courses of actions, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever and any and all related attorneys' fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become a volunteer/staff member.

The undersigned acknowledges and agrees that (1) he or she is not obligated if called upon to perform employment or volunteer services herein applied for; and (2) the agency is not obligated to assign or seek to assign to him or her a position of employment.

I understand that the information provided by me will be used to determine my eligibility for a volunteer or employment position with Girls Inc. of Tarrant County. I also understand that as long as I remain a volunteer or an employee, Girls Inc. of Tarrant County may repeat these investigations at any time. I understand that in some cases, I will be required to complete a new consent/waiver/indemnity form in order to have these investigations repeated and thusly, to remain a volunteer or employee with Girls Inc. of Tarrant County.

Any misrepresentation or omission made by me in this application or any supplement hereto will be sufficient grounds for immediate termination.

The information on this application is true and correct and I authorize it to be used to perform a background check, reference check, and assessment of my eligibility to volunteer with Girls Inc. of Tarrant County and Tarrant County Kids.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant



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