



Girls Incorporated®
of Tarrant County

Ongoing Event Volunteer Needs

Please contact the Director of Volunteers and Special Events for more information on these and other volunteer opportunities arasor@girlsintarrant.org

Saturday Conferences on Girls Inc. Programs

Duties include:

Registration, Set up, serve, and clean up breakfast and lunch (food is pre-packaged, no cooking required),
Serve as group tutors/mentors, hall monitors, and other general supervision
Approximately 6-7 hours, typically on a Saturday, 3-4 times per year

Special Events

Duties include:

Assist with event set-up and decorating, Take registration, Assist with logistics during the event, Assist with clean-up
Times and days vary according to the event, 2-3 times per year

Summer Camps

Duties include:

Serve as mentors, Field trip chaperones, Pool monitors, Project assistants
Weekdays during the summer, typically 6:30 a.m. to 6:30 p.m. (shifts available within those hours), various locations

Sports Clinics

Duties Include:

Work registration and give group assignments, Work with a group of 10-15 girls to rotate to different stations to learn about sports and techniques from athletes, Assist with lunch, Sit with girls during a game
Approximately 4 hours, typically on a Saturday, 1-2 times per year

5K Races/Walks (partial proceeds benefitting Girls Inc. of Tarrant County)

Duties include:

Set up food table, Take registrations, Work at drink stations on the track, Help to distribute awards after the race
Approximately 3 hours, typically early on a Saturday or Sunday morning, 2-3 times per year

Fundraisers

Duties vary according to the event, typically one fundraiser per month, time commitments vary

Restaurant Fundraisers—take money for entrance and/or raffle, assist with raffle prizes, talk about Girls Inc.
Annual Garage Sale Fundraiser—sort items, set up, place signs, direct traffic, assist customers, clean up
Gift Wrapping Fundraisers—wrap gifts to receive donations for the agency
Auction/Donations—work in the office to solicit donations for auction items for various agency fundraisers

Behind-the-Scenes

Duties include:

Work at the Matlock Office to assist with special projects to streamline workflow for staff
Assist in the office with event logistics, prepare goodie bags, assist with mailings, make donation solicitations, filing, cleaning, organizing, and other duties as assigned
These needs are ongoing and time commitments vary

Weekly Program Assistants

Mentors, Tutors, and Program Assistants are needed for Berry Elementary, Young Women's Leadership Academy, Northside Library, Tarrant County Kids, and other programs throughout Tarrant County during the week at various times of day